

Academic Senate Council Minutes

Contra Costa College

Monday, October 3, 2011

Those in attendance were:

Academic Senate President: Wayne Organ worgan@contracosta.edu

NSAS Rep: Wendy Williams wwilliams@contracosta.edu

LA Rep: Bonnie Holt bholt@contracosta.edu

SS Rep: Alissa Scanlin ascanlin@contracosta.edu

CTE Chair: Rick Ramos rmos@contracosta.edu

VP: Kenyetta Tribble ktribble@contracosta.edu

NSAS Rep: Seti Sidharta ssidharta@contracosta.edu

SS Rep: Luci Castruita lcastruita@contracosta.edu

LAVA Rep: Beth Goehring bgoehring@contracosta.edu

ASU Rep: Gabriel Gonzalez asucccparla@contracosta.edu

Absent:

Student Services Chair: Chris Tarp ctarp@contracosta.edu

Faculty Development Chair: Ellen Geringer egeringer@contracosta.edu

LA Rep: Irena Stefanova istefanova@contracosta.edu

LAVA Rep: Andrew Kuo akuo@contracosta.edu

Call To Order with Introduction of Guests

Approval of today's Agenda and minutes of August 15 meeting. The agenda was approved. The minutes were approved with noted typos and corrections.

Presentations from the Public/Senate Announcements There were no presentations from the public. The United Faculty Roundtable, asking faculty about strategy for next negotiations, is scheduled for October 31 from 2:15 to 4 p.m. in room AA216.

Linger and Learn Proposal Discussion The discussion included a suggestion of Brown Bag lunch meetings. Seti agreed that it sounded great but that there would need to be somebody in charge of organizing and following through with disseminating the information that was discussed during the meetings. Wendy suggested that brainstorming can be done by email discussions but that at some point a group would need to be formed to discuss the ideas. Rick is working toward scheduling semesters for first and second-year students, kind of like a Freshmen Experience. Wayne reminded the Council that Joe intended it to be only a "linger and learn" social luncheon. This issue will be returned to a future agenda as Joe Ledbetter was not able to attend this meeting.

Requirements from ACCJC regarding SLOs Update Wendy has been researching other colleges planning and resource allocation processes. She would like to have this issue removed from the agenda until after she attends the Strengthening Student Success Conference on Wednesday October 12, 2011. Seti would like information on how well the Monterey College's rubric works. Wayne said that the amount of feedback isn't equal to the amount of work put into Program Review. A rubric is needed so that position papers do not have to keep being gone back over to figure out the departments' needs. Good work is rewarded for Budget Augmentation, but not for Program Review.

Box 2A New Hire Process The Council was emailed a link for the policy for Process of Prioritization for New Hires for Faculty Positions from Los Rios College, provided by Wendy, regarding the Box 2A process. Wayne would like to rewrite this policy to fit with CCCC. Beth Goehring will work with him to complete this task. Wayne feels that departments should know why they don't receive new hire requests. Wendy said that there must be a transparent process of hiring linked to SLO and Program Review. Seti asked if there would be a state-wide database for Program Review. She's working as a grant writer for the ASCCC. Wendy said that it is uncomfortable for people to share their data with others and doesn't think that the assessment results will be made available, but that possibly the assessment tools could be shared.

CCC 1440 Transfer and Local Degree Catalog Language Kenyetta said that the language for the Ethnic Studies comment for the local graduation requirements for the catalog had not been agreed upon. The last suggestion was to put in "bold" those courses that fulfilled the Ethnic Studies requirement. Some CSUs require an Ethnic Studies course as a requirement for a BA degree. Beth says that the American Institutions should also be done this way. Kenyetta said that until we have all the degrees as AA/AS-T, that we need to keep our local degree transferable. In the local degree, the Ethnic Studies requirement won't be mandated but only suggested for transfer. The Council agreed that the courses that fulfill the Ethnic Studies requirement will be in "bold" and the comment will read "Courses in "bold" have an Ethnic Studies emphasis. Please see your counselor for transfer requirements." The four American Institutions courses will be listed and will have a comment that they are required for transfer. Rick said that he needs digital copies of the Program Reviews for faculty to cut and paste information onto the degree forms and is hoping that a Council of Chairs meeting can be done in a computer lab and get about 18 degrees done at one time. Kenyetta said that the UCs are not accepting our transfer degrees and that not all of the CSUs are accepting them.

Professional Practices Wayne was asked by a faculty member what the Academic Senate Council could do to increase consideration of faculty to other faculty. The Council agreed that no action was mandated – that the individuals should handle the situation themselves.

Using a Publisher Website Rick had a list, from the bookstore, of colleges that are requiring students to pay access to publisher websites. He said that Title V is not being changed to include website access as a material fee.

Achievement Gap Discussion Wendy motioned a proposal from the Academic Senate Council to recommend creation of a Student Survey Development Committee to the College Council. The following proposal will be decided on by creating a discussion group.

We, the Academic Senate, propose that the College Council establish a committee with the purpose to develop a student survey that will address the following:

- 1) The achievement gap,
- 2) Institutional SLOs,
- 3) Student engagement, and
- 4) Student satisfaction/climate;

The committee will include at least one representative from the following:

- 1) Research and Planning Committee,
- 2) SLO committee,
- 3) Achievement Gap committee;

With representation from the following constituencies:

- 1) Faculty,
- 2) Counseling,
- 3) Student Services other than Counseling,
- 4) Management,
- 5) Classified

President's Report There were no reports.

College Committee Reports There were no reports.

Open Discussion There was no open discussion.

Adjournment The meeting was adjourned at 3:55 p.m. The next meeting will be October 17, 2011.